

Volunteer Role Description

Patient Drivers

Aim or goal of position:

Are you friendly and outgoing? Do you enjoy driving? Would you like the opportunity to work alongside the Community Services and Inpatient Unit staff to transport patients (and relatives/ carers on occasion)? Then this could be the role for you.

Main responsibilities:

- Driver will collect patient at pre-arrange time from their homes
- Driver will ensure safe transfer into car/Patient Transport Vehicle (PTV) following Moving and Handling procedures
- On arrival at hospice ensure safe transfer from vehicle using appropriate aids if necessary (e.g. wheelchair)

Skills / attributes and/or qualification(s) required:

- Good driving skills is essential
- Use of your own car is essential unless you wish to drive the Hospice (PTV) vehicle only
- Volunteers wishing to drive the Hospice vehicle will be expected to undertake additional driver training for insurance purposes
- Drivers of the Hospice vehicle must be 21+ for insurance purposes
- Ability to be flexible and adaptable is essential
- Good team working skills are desirable, especially for driving the Hospice vehicle
- Ability to communicate with patients is essential
- A sensitive, caring manner and an understanding of the importance of boundaries and confidentiality are essential
- Volunteer drivers must hold a full driving licence appropriate for the type of vehicle being driven and have a minimum of 2 years driving experience
- Volunteers using their own car are required to provide copies of their car insurance and MOT certificates (where applicable). We may contact your car insurance provider to advise them you're using your car for voluntary purposes - for more information about this, see www.abi.org.uk
- Volunteer drivers will be expected to be physically fit and their suitability will be governed by their ability to meet the health and capability requirements of the DVLA as you may be required to assist patients in and out of your vehicle.
- Meet the requirements of a PVG Disclosure check

Benefits to the volunteer:

- Opportunity to work with a great team to contribute to the wellbeing of patients
- Gain friendship
- Opportunity to receive training such as Moving and Handling
- Mileage expenses are paid to drivers using their own vehicle.
- Satisfaction of contributing to work that supports clinical staff and patient wellbeing

When: Rehabilitation and Wellbeing run sessions Monday – Friday between 10am and 4pm.
Volunteers can choose the drive(s) to suit their availability on a weekly basis.

Commitment: Open ended to suit the volunteer

Training:

- Driving assessment (if driving Hospice Vehicle) 1 hour
- Moving and Handling (Patient Transfer) – 2 yearly 2 hour

Work site: Highland Hospice, Netley Day Therapy Centre, 1 Bishops Road, Inverness,
IV3 5SB

Start Date: To be agreed upon completion and receipt of relevant paperwork

Role supervisor(s): Rehabilitation and Wellbeing Operational Lead

**For further information and application contact the Volunteer Office on 01463 227902 or
email volunteer@highlandhospice.org.uk**