



HIGHLAND  
THIRD  
SECTOR  
INTERFACE

Do you want to speak up for the Third Sector?



Reps needed!

## Do you have:

- A significant connection (paid or voluntary) to the third sector in Highland?
- Relevant skills or knowledge for the area of interest?

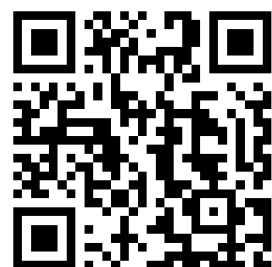
## How to Nominate:

Nominations close at 5pm on Monday, 8 September.

Anyone interested in making a nomination should visit HTSI's website by scanning the QR code below and follow instructions on the Rep Opportunities and nomination guide. Questions or queries should be directed via email to [enquiry@highlandtsi.org.uk](mailto:enquiry@highlandtsi.org.uk) or by calling 01349 864289.

**Votes will be cast at the Third Sector Assembly on:**

Monday 22 September, 9.30am – 3.30pm  
Dingwall Council Chambers



# We are looking for Third Sector Reps

Effective representation of Third Sector work, achievements and interests are a critical part of empowering the Third Sector to become an equal partner and participant in public planning and decision making processes.

To facilitate and develop the opportunities for Third Sector Representation the HTSI is supporting the Third Sector Representation Pathway. The Pathway is intended to strengthen the representation of the Sector, creating more transparency and democracy within the process.

Through the Pathway we believe engagement will be strengthened and better outcomes for the people of Highland will be achieved. Representatives will be elected and appointed through a democratic process and supported in their role by both the HTSI and their peers.

## Third Sector Representative Purpose and Roles

The purpose of a Third Sector Representative is to advocate for Third Sector Organisations at the Community Planning Partnership within policy and decision-making forums.

It is the responsibility of the representative to use their knowledge and understanding as service providers to connect with the wider network and bring that understanding to where decisions are made.

A selected representative is expected to undertake to commit to the role for the following 24 months and their contact

### **Role and responsibilities:**

- To regularly gather information and feedback from sector spheres
- Attend and contribute to Community Planning Partnership meetings
- Provide feedback and input on community planning (informed by intelligence and feedback provided by sector sphere)
- Communicate at appropriate intervals, and when need arises with organisations on changes to policies or planning and summarise how this may affect them and/or their service users.
- Attend Forums (hosted by HTSI)

# Role of HTSI

HTSI's responsibilities in regard to the Third Sector Representative Pathway:

- Support representatives to maximise their contribution within policy and decision-making forums
- To host and coordinate communication mechanisms for representatives and third sector organisations
- To provide on-boarding to representatives
- Host annual representative elections
- Host forums to strengthen networks, share knowledge, and build understanding to inform decision-making

## The Selection of Representatives

Individuals will self-nominate for consideration as a representative for one or more of the groups or committees open for nomination.

To qualify for nomination an individual must be able to demonstrate the following:

- A significant connection, either through a paid or voluntary role, or roles, currently being undertaken within the Third Sector here in Highland
- Relevant skills or knowledge for the area of interest specific to the role for which they are seeking nomination

The membership of HTSI will then select their representatives at the **Third Sector Assembly on Monday 22 September**, through a voting system, with votes in absence if necessary.

A selected representative is expected to undertake to commit to the role for the following 24 months and their contact information being made available to members to contact in relation to the role.