



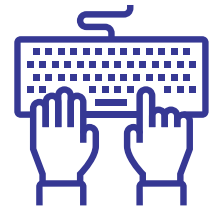
Basic Course Catalogue



HIGHLAND
THIRD
SECTOR
INTERFACE

Administration

Environmental Awareness
Finance
HR & Administration
Writing Skills



Customer Service

Customer Relations
Customer Service



Digital Skills

Digital Skills
Microsoft Office



Equality, Diversity and Inclusion



Health and Safety

Food Safety
Health & Safety - Chemicals & Disease
Health & Safety - Environmental
Health & Safety - Introduction
Health & Safety - Machinery & Tools
Health & Safety - Situational Awareness
Health & Safety - Workplace



HTSI Courses

COVID-19 Response
Good Governance
Bereavement and Death in the Workplace



Management

Leadership
Operational Management
People Management



Mental Health

Mental Health - Awareness
Mental Health - Support



Personal Development

Managing Self
Personal Development
Self Awareness



Policy

Data Protection
Legislation
Organisational Governance



Teamwork

Communication
Safeguarding
Teamwork



Wellbeing

Personal Wellbeing
Physical Wellbeing
Workplace Conversations
Workplace Wellbeing





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All information is correct at time of printing and is subject to change without notice.

The Highland Third Sector Interface is a Scottish Registered Charity SC043521 and a Scottish Registered Company SC425808