

JOB DESCRIPTION

Project Worker Unaccompanied Asylum Seeking Children (UASC)

JOB PURPOSE To support the planning and delivery of work to secure integration of Unaccompanied Asylum Seeking Children (UASC) into the community.

PRINCIPAL ACCOUNTABILITIES

- Engage with young people to help them develop interpersonal and practical skills, confidence and self-esteem, problem solving and conflict resolving abilities and to enable them to participate fully in having their needs met and participate in opportunities to develop.
- Provide support to young people with orientation around their local area.
- Support young people to travel independently and learning to use public transport.
- Supporting young people to appointments when required.
- Supporting young people to pursue hobbies and interests
- Helping young people to access community facilities and be included in community groups.
- Understanding their communication needs and adapting your communication to each individual.
- Have a good understanding of the roles and responsibilities of each agency involved with unaccompanied asylum seeking children and develop learning across the agencies to promote effective collaborative working.
- Act as a key worker to provide a consistent point of contact for nominated children and young people
- Contribute to reports and maintain accurate recordings
- Liaise with external agencies developing professional and collaborative relationships. Working together for the benefit of children and young people
- Attend resource group meetings and discuss progress of the Children and Young People

SCOPE OF ORGANISATION AND PLANNING

The post holder is line managed by the Head of Admissions & Programmes. The line manager is available to provide ongoing support to the post holder as and when required.

The majority of young people will not have English as a first language and for many the social structures and culture will be unfamiliar. The post holder requires to help support young people with effective communication and accessing appropriate resources.

The post holder requires to be proactive in planning their work. They need to be flexible in order to meet planned dates and responses.

The post holder works as a member of a team and supports other staff assisting in the provision of care and support to the young people.

The post holder will participate in the ongoing development of the service, through contributing to project reviews and evaluation meetings.

SCOPE FOR JUDGEMENT AND DECISIONS

The post holder is expected to set high standards in the performance of own duties, particularly as they relate to the physical, emotional and psychological care of the young people.

The post holder's duties will also include lone working with young people off site. This may be in the young people's homes or undertaking tasks in another setting.

The post holder helps manage risk in decisions regarding suitability of the home or other setting for such work. Whilst there is a clear framework of policies and procedures the worker is expected to be able to use their judgement in managing risk and keeping children and young people safe.

Many of the young people will have experience of considerable trauma and have communication and trust issues. The post holder must be able to assess situations and take appropriate actions to maintain safeguarding requirements. Access to face-to-face or telephone guidance will be available.

RELATIONSHIPS

Internal

- All staff are expected to attend team meetings and keep up to date with changes at service and organisational level. This includes accessing work email accounts, Aberlour intranet sites and supporting our marketing & fundraising initiatives and social media channels to help promote Aberlour

External:

- Liaise with others who are involved in the care of the children/young people to meet the principal accountabilities, e.g. Tutors, Social Workers, Health Care Professionals.
- Provide reports for, and attend, reviews, case conferences and other relevant meetings where required.
- Provide advice and support to the young people
- Develop positive relationships within the local community

- Work collaboratively with other professionals and agencies
- Promote the organisation positively and uphold its values

QUALIFICATIONS

A relevant professional qualification at SCQF 7 or above (typically SVQ Level 3) or working towards this.

EXPERIENCE

Working with young people who have experienced trauma and adverse life experiences

Experience within community or service setting

KNOWLEDGE/ SKILLS

The post holder must be able to demonstrate awareness of the key elements of working with young people affected by trauma and how the services are expected to benefit young people as well as an understanding of, and commitment to, young people's rights. Examples include:

- Anti-discriminatory practice.
- Effects of trauma, deprivation and environment on young people.
- Child care law and child protection.
- Children's rights and children's responsibilities.

Skills

- Good verbal and written skills and the ability to communicate clearly and sensitively with colleagues and young people.
- Good organisation and administrative skills.
- Sensitivity and understanding of discriminatory issues.
- Ability to manage difficult and challenging behaviour.
- Ability to work autonomously.
- Good knowledge of the care planning process and the ability to adapt plans in response to client's needs.
- Negotiation skills and organisational skills.
- Proficient IT skills with a willingness to adopt and learn new technologies and systems – this includes communication, collaboration, recording and office applications. Training on specific systems will be provided

ADDITIONAL INFORMATION

A current full driving licence and access to a vehicle are required for this role.